

MINUTES

DODGE COUNTY LIBRARY PLANNING COMMITTEE

September 12, 2013

1. Call to order & Roll Call: In the absence of a committee chair, County Administrator called the meeting to order at 3:30 p.m. Present were Juanita Schultz, Candace Graulich, Alex Harvancik, MaryAnn Miller and Walter Burkhalter. Absent: Elaine Monis and Sue Cantrell. Others: County Administrator Jim Mielke and Connie Schuett, City of Juneau Librarian.
2. Election of Officers: Motion by Graulich 2nd by Burkhalter to nominate Alex Harvancik for Committee Chair. Motion carried.

Newly elected Committee Chair Alex Harvancik began her duties as Chair and presided over the meeting.

Motion by Schultz, 2nd by Graulich to nominate MaryAnn Miller as Committee Vice Chair. Motion carried.

Motion by Miller, 2nd by Schultz to nominate Candace Graulich as Committee Secretary. Motion carried.

3. Consideration of Minutes: August 23, 2012: Motion by Miller, 2nd by Schultz to approve the August 23, 2012 minutes as presented. Motion carried.
4. Review 2013 Rural Circulation Payments:
 - a. Review of Plan for Library Service: The Committee reviewed the updated Plan Document. A change was made to item 6 located on page 7. Reference to the maintenance of effort requirement will be eliminated. Administrator Mielke noted that Dodge County will make the amendment and have the document re-distributed to the Committee. Motion by Graulich, 2nd by Miller to approve the Plan For Service as amended and forward to the Dodge County Board of Supervisors. Motion carried.
 - b. 2014 Budget: Administrator Mielke distributed an amended 2013 MWFLS Library Cost Per Circulation Chart / Dodge County Library Rural Reimbursement 2013. The amended chart is calculated with a 2014 base circulation payment of \$2.32. This compares to a 2013 base circulation payment \$2.36.

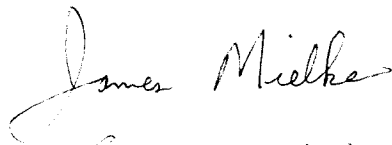
The non-resident circulation by the county libraries is \$254,101. If the base circulation payment remains at \$2.36 the expense totals \$640,872. A base payment of \$2.32 results in a base payment of \$632,639. The proposed reduction is \$8,233. Discussion followed regarding the rationale for the proposed lower base payment and the impact the lower base payment would have on member libraries. The majority of the Committee felt very strongly base payment should remain at \$2.36. Motion by Burkhalter, 2nd by Graulich to recommend a base payment of \$2.36 for the 2014 budget. Motion carried 4 – 1 (Miller – No). Motion carried. Administrator Mielke informed the Committee his budget recommendation to the County Board would be based on a base rate payment of \$2.32. He also informed the Committee of their opportunity to address the Finance Committee on October 24th and the County Board on November 12th.

Motion by Graulich, 2nd by Miller to continue with the annual \$1,000 grant to the Juneau Public Library for special material for serving Clearview residents. Motion carried.

The proposed 2014 Dodge County library levy for Rural Reimbursement is:

Dodge County Rural Payments	\$632,639 (\$2.32 per circulation minimum)
Adjacent County Payments	\$97,432
Juneau Clearview Grant	<u>\$1,000</u>
Total	\$731,071

5. Set Next Meeting Date: Consensus of the Committee to schedule a meeting for late August or early September 2014.
6. The Committee adjourned at the call of the Chair at 4:38 p.m.


County Administrator
